



Nursing Positions

Personal Care Aide (Certified and Uncertified)

Under the general direction of the RN; a companion to the resident, prepare and serve meals, housekeeping assistance, grocery shopping, accompany resident to appointments. ***Valid driver's license required.***

Home Health Aide – Home Care

Assist with personal care, household tasks directly essential to the client's health; assist with feeding and light housekeeping. Experience preferred. Certification required. ***Valid driver's license required.***

LPN

Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. ***NYS licensing required.***

C.N.A.

Provide care or assistance in the activities of daily living as prescribed in the resident's plan of care. Provide direct resident care encompassing the admission process, physical hygiene and treatment intervention. ***NYS certification required.***

C.N.A. Class

Provide care or assistance in the activities of daily living as prescribed in the resident's plan of care. Provide direct resident care encompassing the admission process, physical hygiene and treatment intervention. ***High school education or GED preferred.***

LPN Charge

Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. ***NYS licensing required.***

RN Supervisor

Overall facility supervisor for all departments during night shift. Responsible for supervising and assessing quality and quantity of performance of staff members reporting to him/her during the shift, and oversee resident care in accordance with the resident, physician's orders, and family needs. ***NYS RN license required.***

Elder Care Associate

To enhance the quality of life of our residents through one-on-one interaction.

Universal Aide/Resident Care Aide

Assist in meeting the personal care, social and environmental needs of our residents.

Non-Nursing Positions

Dietary Aide/Dining Service Aide

Prompt and courteous service to residents related to designated meal times. Create an enjoyable dining room experience for residents.

Sanitation Aide

Responsible for general kitchen sanitation and ware washing in accordance with current applicable federal, state, and local guidelines, and our established policies and procedures.

Carpenter

Responsible for campus-wide maintenance including journey-level carpentry, repair, construction and alteration of District buildings and facilities under the supervision of Director of Maintenance. ***Must have a valid driver's license.***

Grounds

Under the direction of the Director of Maintenance, plan, organize, and coordinate grounds maintenance projects.

Maintenance Mechanic

Responsible for maintenance duties throughout the campus including Janitorial duties. Performs all operational assignments as requested, and completes daily work orders. Performs preventive maintenance and routine custodial duties as assigned.

Laundry Aide

Collection, cleaning and redistribution of facility and residents' laundry.

Bus Driver

Performs a daily safety check on the bus/vehicle before transporting residents. Properly setting-up the bus for transportation - includes removing or re-arranging seats for wheelchair accessibility. ***Must have valid NYS driver's license.***

Environmental Service Aide

General cleaning and upkeep of the Manor. Dusting, cleaning of resident's rooms, bathrooms and common areas. Cleaning of floors and carpets, mopping and vacuuming.